



Manston Parish Council

PARISH CLERK: Miss A J Jackson
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Date: May 2019

To: Members of Manston Parish Council

You are hereby summoned to attend the Annual Parish Meeting. The meeting will be held at the RAF Manston History Museum, on Monday 13th May 2019 at 7.00pm for the purpose of transacting the business mentioned below.

Signed: *Ashley Jackson* Clerk

AGENDA ANNUAL PARISH MEETING

<u>Item No</u>	<u>Subject</u>
1	ELECTION OF CHAIRMAN & VICE CHAIRMAN
2	MINUTES OF THE 2018 ANNUAL PARISH MEETING
3	CHAIRMANS REPORT
4	PARISH COUNCIL FINANCIAL REPORT 2018/19
5	MEETING OPEN TO THE FLOOR TO RECEIVE ANY QUESTIONS, COMMENTS, OR SUGGESTIONS
6	CLOSE OF BUSINESS



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Minutes of the Annual Parish meeting held on 14 May 2018 at 7.00pm at RAF Manston History Museum, Manston

- Present** Parish Councillors Linda Samme (Chairman) Roy Matthews, Robin Tritton, Vic Champs, Irene Dolan
- In Attendance** Ashley Jackson (Clerk/Responsible Finance Officer)
Plus 4 members of the public.
- Cllr Samme opened the meeting and welcomed everybody in attendance. Apologies were noted from Cllr Dearing, Cllr Wilson and Roger Gale, District Cllr Crow-Brown
- 01/18** **ELECTION OF CHAIR AND VICE CHAIRMAN**
Cllr Samme advised that she would like to share the role of chair with Cllr Dearing – proposed Cllr Champs seconded Cllr Tritton – all in favour. No vice chair elected. To review in 6 months.
- 02/18** **MINUTES OF THE 2017 ANNUAL PARISH MEETING**
It was proposed by Cllr Samme, seconded by Cllr Matthews and resolved to accept the Minutes of Annual Parish Meeting held on 8th May 2017. These were signed by the Chairman as a true record.
- 03/18** **CHAIRMAN'S REPORT**
Cllr Samme advised that during the last year the war memorial railings have been completed, and they were received very well by residents. A number of compliments were received. David Steed made a donation and thanks to him. The fence by The Leys has been fixed and new gate in the play area. Cllr Matthews and Cllr Dearing have removed 2 dead trees, and Cllr Samme thanked Cllr Matthews for his work on reseeding the grass in the dog area. The area is still closed and there have been a number of enquiries as to when it will be reopened. The parish council insurance does not cover us whilst we know the area is not fit, so it will remain closed.
- 04/18** **PARISH COUNCIL FINANCIAL REPORT 2017/18**
Clerk gave an overview of the budget for 2017/18.
- 05/18** **MEETING OPEN TO THE FLOOR**
The bin in the dog area has been removed and not replaced. Cllr Samme has chased up a number of times.
- 06/18** **CLOSE OF BUSINESS**
The meeting closed at approximately 19.11hrs.

Signed.....

Date