



Manston Parish Council

Date: May 2019

To: Members of Manston Parish Council

You are hereby summoned to attend the Meeting of the Parish Council. The meeting will be held at the RAF Manston History Museum, on Monday 13th May 2019 at 7.00pm for the purpose of transacting the business mentioned below.

AGENDA

<u>Item No</u>	<u>Subject</u>
12/19-20	APOLOGIES FOR ABSENCE
13/19-20	DECLARATIONS OF INTEREST To register any new interests or de-registration by Members. Co-option of new Councillor
14/19-20	MINUTES OF PARISH COUNCIL MEETING for approval To approve the Minutes of the Parish Council Meeting held on 8 th April 2019.
15/19-20	FINANCIAL MATTERS for approval a) To note and resolve to agree receipts and payments as listed. Two Cllrs to sign cheques. b) To agree new signatories on the Parish Council bank account. Approval of the Audit 2019/2020 c) Item 6 To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign. d) Item 7 To confirm that the Council can certify itself as exempt from the "limited assurance review". If so, the Chair of the meeting and the Clerk/RFO to sign and date the Certificate of Exemption for 2018-19 with the contact details and published website address. (Page 3 of PART 2) e) Item 8 To approve the Annual Governance Statement for 2018-19, Section 1 of the AGAR for the year ending 31 March 2019. The Chair of the meeting and the Clerk to sign and date PLUS minute reference f) Item 9 To approve the Accounting Statements for 2018-19, Section 2 of the AGAR for the year ending 31 March 2019 and the supporting Bank Reconciliation as at 31 March 2019 and if necessary, the explanation of the significant variations from last year (2017-18) to this year (2018-19). The Chair of the meeting to sign and date PLUS minute reference. NB the RFO should have signed and dated this Statement PRIOR to the Council meeting.

- 16/19-20** **Chairman's Report to note**
- 17/19-20** **PLANNING to note**
a) To note planning applications
- 18/19-20** **HIGHWAYS to note**
a) To note any issues regarding the Rights of Way
b) Flete Road update
c) To receive any appropriate updates from the Highways representative.
- 19/19-20** **MANSTON PARK to note**
a. To appoint a Manston Park Representative to ensure park checks are undertaken regularly.
- 20/19-20** **Community Payback Scheme for approval**
To approve details of community payback scheme and budget.
- 21/19-20** **INDIVIDUAL COMMITTEE REPORTS to note**
To receive updates from
a) County Councillor
b) District Councillor
c) PCSO
d) Community Warden
e) Clerk
- 22/19-20** **PUBLIC QUESTIONS/ITEMS FOR NEXT AGENDA**
- 23/19-20** **ANNUAL PARISH MEETING 13th May 2019**
DATE OF NEXT MEETING 10th June 2019
APM @ 7pm and Meeting at 7:30pm at RAF Manston History Museum



Manston Parish Council

Chairman: Cllr Linda Samme & Cllr John Dearing

Clerk: Miss Ashley Jackson

Email: manstonparishcouncil@gmail.com

Minutes of the Parish Council meeting held on 8th April 2019 at 19.00pm At RAF Manston History Museum, Manston

- Present** **Parish Councillors** Cllrs Samme, (Chair), Vic Champs, Roy Matthews, Irene Dolan, Guy Wilson Robin Tritton
- In Attendance** – Ashley Jackson (Clerk/RFO), Kent County Cllr Emma Dawson, District Cllr Crow-Brown and 6 members of the public.
- 01/19-20** **APOLOGIES FOR ABSENCE**
Roger Gale MP, Cllr Dearing, Cllr Reece Pugh & Community Warden Tony Gander
- 02/19-20** **DECLARATIONS OF INTEREST**
The Declarations of Interest Form was passed around for those in attendance to sign. No declarations were made.
- 03/19-20** **MINUTES OF THE PREVIOUS MEETING**
It was proposed by Cllr Matthews and resolved to accept the Minutes of the Parish Council Meeting held on 11th March 2019. Seconded by Cllr Dolan. These were signed by Cllr Samme as a true record.
- 04/19-20** **FINANCIAL MATTERS**
a) Members resolved to approve the Schedule of Payments which was proposed by Cllr Samme Seconded by Cllr Champs, chqs signed as appropriate by Cllr Samme & Cllr Champs.
- 05/19-20** **CHAIRMAN'S REPORT**
Cllr Samme confirmed that this was her last meeting, and the parish council presented her with some flowers and she thanked the PC for them. Cllr Samme would like to thank Cllr Matthews for all his hard work he has undertaken on the war memorial. Cllr Samme confirmed that Tony Gander is arranging the community payback scheme works within the village with the clerk. Dog area is now open again, seems quite empty in the morning. Cllr Matthews confirmed it is well used in the afternoon. Cllr Samme confirmed a meeting took place regarding Flete Road, with KCC and Cllr Emma Dawson. An agreement that speed humps would be better than a road closure – street lights will need to be put in. We had requested this 3 years ago, but due to funds this was not an option. Highways are now in a position to use developer funds for this. Footpath on Manston Court Road has been given the final go ahead and will start in May.
Thankyous – Cllr Samme confirmed she was proud of only missing 2 meetings in twelve years and thanks to Cllr Dearing for being joint chair this last year– and she hopes he is supported at election of chair. Cllr Samme was pleased to report that 5 Cllrs are staying on and good luck to Cllr Derek Crow-Brown who is very helpful and always helps us find solutions. Thanks to Hazel who also checks the park and to Doug for allowing the Parish Council to use the premises. And thanks to the clerk.
- 06/19-20** **PLANNING**

Signed.....

Date

Planning list was circulated this month – F/TH/19/0345 Ozengall Farmhouse, objections have been raised regarding highways and have been submitted.

07/19-20

HIGHWAYS

No update

08/19-20

MANSTON PARK

Hazel confirmed the dog area is open, a member of the public asked if they could use a bar-b-que – Hazel advised that she did not know, but didn't think so. This was discussed and an agreement was made that no BBQ's be allowed.

09/19-20

INDIVIDUAL COMMITTEE REPORTS

Cllr Dawson confirmed she was pleased with the outcome of the situation regarding the Flete Road closure and traffic calming – Consultation will still take place. Cllr Dawson asked if a situation like this happens again, a meeting face to face with her would be better than an email. Cllr Wilson advised that he also did not want to be included in all the emails. Cllr Dawson is trying to arrange a meeting to Manston airport to see what was happening, and she will let us know when she has visited. Cllr Tritton advised that the lorry park will not be needed and it is a waste of money.

Cllr Crow-Brown confirmed that he had completed a couple of jobs for Cllr Samme re someone living in a caravan, he has spoken to planning enforcement, and road sweeping in Preston Road. Cllr Crow-Brown thanked all the Cllrs, Hazel, Doug and Clerk for doing a great job. He also thanked Cllr Dawson, and to the late Cllr Gregory for all his advice. He confirmed he has had some successes, however Portland is still unresolved. He was involved in the discussions regarding the sewage pipe by Highland Court. Horsebox in the Leys needs moving, it has a clamp on the wheel – Cllr Tritton advised he is going to ask around and see if he can find out who the owner is as it is blocking the entrance. Cllr Crow-Brown thanked the parishioners of Manston.

Cllr Tritton advised that he had told people to stop using the private pathway to the Leys, and let their dogs mess on the footpath.

Cllr Reece Pugh by email Virtual Parking Permits - After a successful trial, TDC are introducing virtual parking permits for residents which is aimed at tackling nuisance and inconsiderate parking by tourists during the summer months. Local Plan

The public hearing stage of the draft Local plan has begun and will be taking place at St Augustine's in Westgate on Sea on 9th-12th, 16th-18th April.

Litter bins TDC have taken the decision to remove litter and dog waste bins from recreational areas across the Villages and replace them with in some cases just one larger bin. The aim of this is to reduce the frequency at which the bins require emptying. I have requested that dog waste bins be replaced in some areas and if they have been removed from Manston Park then I would be happy to do the same.

Finally, it has been a pleasure to represent the residents of Manston at Thanet District Council over the past 16 months and I would like to thank the Parish Council for all of their hard work and hope to see many of them return as Parish Councillors. I will be standing for re-election and if I am fortunate to be re-elected I hope to continue to represent residents to ensure that their voices are heard at TDC. I hope this is helpful Also, thank you for all of your hard work Ashley as Clerk.

Deborah Forsythe by email - Fortunately there is not a lot that I can report to you. There will always be issues which cannot be discussed but generally everything appears to be in order. I have not had any reports to the contrary and if you have concerns please report them through the correct channels. The main issues remain to be door to door sales and rogue traders.

Please be aware that some of these suspicious activities are also involving distraction techniques. Please do not open the door to strangers but if you do try not to engage with them. Some of these door knockers are extremely pushy and intimidating and can be quite threatening. Report any suspicious activity immediately through the appropriate channels, giving as much detail as possible. Could I take this opportunity to ask you to be mindful of your elderly and vulnerable neighbours regarding these issues? All safety advice remains constant regardless of location, time of year or time of day. Keep all valuables out of sight. Do not leave valuables in your vehicles. Ensure that your houses, cars, sheds and garages are locked. Do not leave keys, bags or valuables near the main doors of your property and do not leave your front or back doors open even if you are just popping down to the end of your garden or putting your bins out for example. I continue to monitor Manston Park on a regular basis both for suspicious activity around the borders of the park and also

Signed.....

Date

in the car park. I am sure that there are concerns regarding the lorry park at Manston and potential congestion. All I can say regarding this is that I have been into the airport and had a look and it will be a completely self-contained complex with restaurants and shower blocks and lorries will be entering via Spitfire Way and exiting onto Hengist Way. I have spoken to Highways regarding signage and have been assured that all Brock Manston signs will be clearly displayed to give specific directions to the lorries to prevent them entering the villages. If you wish to look up crime in your area please go to [Police.co.uk](https://www.police.co.uk) and remember also that my Police surgery is operational on the first Wednesday of the month at Acol Village Hall at 16.45, operational commitments allowing.

Tony Gander Community Warden by email - 18th April meeting with Community payback regarding a project in village to help brighten up the park area. Speed checks carried out on Manston Road. I have requested that the police specials could carry out speed checks some weekends on Manston Road. Reported to TDC and Country Eye 6 separate fly tipping from builders waste, asbestos, house hold waste.

Clerk confirmed that she had completed her SLCC training.

10/19-20

PUBLIC QUESTIONS & AGENDA ITEMS

Rex thanked Linda for all her hard work and although they have had differences , and it is good to have a good discussion and things do get resolved. Cllr Wilson thanked Cllr Samme for all her hard work and dedication to the council, the fact that she has only missed 2 meetings in 12 years is quite amazing.

Rex asked about the mobile homes in the rear of the property in Flete road there is no planning permission.. Cllr Samme would have a look.

11/19-20

DATE/TIME OF THE NEXT MEETING

The next Parish Council Meeting will be held 13th May 2019 at 7:00pm in the RAF Manston History Museum.

The meeting closed at approximately 19.47 pm.

Signed.....

Date