



## *Manston Parish Council*

**Date: June 2019**

**To: Members of Manston Parish Council**

You are hereby summoned to attend the Meeting of the Parish Council. The meeting will be held at the RAF Manston History Museum, on Monday 10<sup>th</sup> June 2019 at 7.00pm for the purpose of transacting the business mentioned below.

### **AGENDA**

<u>Item No</u>	<u>Subject</u>
<b>24/19-20</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>25/19-20</b>	<b>DECLARATIONS OF INTEREST</b> To register any new interests or de-registration by Members. Declaration of acceptance of Chair.
<b>26/19-20</b>	<b>MINUTES OF PARISH COUNCIL MEETING for approval</b> To approve the minutes of the Parish Council Meeting held on 13 <sup>th</sup> May 2019.
<b>27/19-20</b>	<b>FINANCIAL MATTERS for approval</b> a) To note and resolve to agree receipts and payments as listed. Two Cllrs to sign cheques.  <b>Approval of the Audit 2019/2020</b> b) <b>Item 6</b>  To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.  c) <b>Item 8</b>  To approve the Annual Governance Statement for 2018-19, Section 1 of the AGAR for the year ending 31 March 2019. The Chair of the meeting and the Clerk to sign and date PLUS minute reference  d) <b>Item 9</b>  To approve the Accounting Statements for 2018-19, Section 2 of the AGAR for the year ending 31 March 2019 and the supporting Bank Reconciliation as at 31 March 2019 and if necessary, the explanation of the significant variations from last year (2017-18) to this year (2018-19). The Chair of the meeting to sign and date PLUS minute reference. <b>NB the RFO should have signed and dated this Statement PRIOR to the Council meeting.</b>
<b>28/19-20</b>	<b>Chairman's Report to note</b>
<b>29/19-20</b>	<b>PLANNING to note</b> a) To note planning applications

- 30/19-20 HIGHWAYS to note**  
a) To note any issues regarding the Rights of Way  
b) Flete Road update  
c) To receive any appropriate updates from the Highways representative.
- 31/19-20 MANSTON PARK to note**  
a. To review Park check and matters arising.
- 32/19-20 Community Payback Scheme for approval**  
To approve details of community payback scheme and budget.
- 33/19-20 INDIVIDUAL COMMITTEE REPORTS to note**  
To receive updates from  
a) County Councillor  
b) District Councillor  
c) PCSO  
d) Community Warden  
e) Clerk
- 34/19-20 PUBLIC QUESTIONS/ITEMS FOR NEXT AGENDA**
- 35/19-20 DATE OF NEXT MEETING 8<sup>th</sup> July 2019**  
7:00pm at RAF Manston History Museum



## *Manston Parish Council*

Chairman: Cllr John Dearing

Clerk: Miss Ashley Jackson

Email: [manstonparishcouncil@gmail.com](mailto:manstonparishcouncil@gmail.com)

### **Minutes of the Parish Council meeting held on 13<sup>th</sup> May 2019 at 19.10pm At RAF Manston History Museum, Manston**

**Present** **Parish Councillors** Cllrs Dolan (Vice-Chair), Roy Matthews, Guy Wilson, Robin Tritton

**In Attendance –** Ashley Jackson (Clerk/RFO),

**12/19-20** **APOLOGIES FOR ABSENCE**

Roger Gale MP, Cllr Dearing, Community Warden Tony Gander, Deborah Forsyth, Cllr Reece Pugh

**13/19-20** **DECLARATIONS OF INTEREST & CO-OPTION OF NEW MEMBERS**

The Declarations of Interest Form was passed around for those in attendance to sign. No declarations were made. Cllr Tritton, proposed Vic Champs be co-opted seconded Cllr Wilson, All in favour. Cllr Champs read his declaration of acceptance.

**14/19-20** **MINUTES OF THE PREVIOUS MEETING**

It was proposed by Cllr Dolan to accept the Minutes of the Parish Council Meeting held on 8<sup>th</sup> April 2019. Seconded by Cllr Champs. These were signed by Cllr Dolan as a true record.

**15/19-20** **FINANCIAL MATTERS**

- a) Members resolved to approve the Schedule of Payments which was proposed by Cllr Dolan Seconded by Cllr Champs, chqs signed as appropriate by Cllr Dearing (after meeting) and Cllr Champs.
- b) Approval to remove signatories Linda Samme and add Cllr Dolan, Cllr Wilson and Cllr Matthews proposed By Cllr Tritton seconded by Cllr Champs.
- c) to f) Approval of audit deferred until June.

**16/19-20** **CHAIRMAN'S REPORT**

No report

**17/19-20** **PLANNING**

Planning list was circulated this month – comments had been received and fed back.

OL/TH/19/0362 **Therfields, Spratling Street, RAMSGATE, Kent &**

F/TH/19/0454 **The Old Village Hall, Preston Road, RAMSGATE, Kent.**

Cllr Champs, Cllr Wilson and Cllr Tritton agreed to be on the planning committee and Cllr Champs stated that he thought the planning application sites should be visited. Cllr Wilson agreed to review the applications and feed back to Clerk.

**18/19-20** **HIGHWAYS**

No update and no update on Flete Road.

**19/19-20** **MANSTON PARK**

Cllr Matthews agreed to undertake the weekly park checks and forward to clerk as per advice from auditor. Hazel reported the Beacon is in a poor state. The signs are in need of renovation. Spk to

Signed.....

Date .....

Cllr Dearing re refurbishing the signs. Dog area is now open. Tree at south end is leaning – has been staked. Cllr Matthews stated there are some holes which he will fill.

20/19-20

### **COMMUNITY PAYBACK SCHEME**

Deferred until June

21/19-20

### **INDIVIDUAL COMMITTEE REPORTS**

County Cllr Emma Dawson stated she has been working with schools trying to help children who may be experiencing stressful situations but these are not to be mistaken for MH issues. Also she has been working with a campaign called Release The Pressure – it is for anyone experiencing mental health issues. Last year KCC introduced charging for disposing of building waste at the tip and fly tipping has increased due to the charges. Members of KCC are reviewing this.

Cllr Champs asked Cllr Dawson if there was an update on the DCO of Manston – she advised there was no update yet.

Clerk read a report from PCSO Deborah Forsyth.

Firstly, may I say what an absolute pleasure it is to be the Thanet villages PCSO. I have met and continue to meet, a wonderful array of characters.

Manston, remains to be a relatively crime free area.

There will always be calls into the police regarding issues which cannot be discussed but this is true of all areas.

Crimes of note over the past year have been well documented already, rogue traders, thefts, criminal damage and burglary. However, these crimes are relatively rare.

I have gone back over the last month to see which crimes of note can be disclosed and there unfortunately a few:-

20.04.2019 – theft in Alland grange lane

03.05.2019 – theft Columbus Avenue

06.05.2019 – 2 linked burglaries, Alland Grange Lane and Preston Road – ongoing investigations

12.05.2019 – Poaching Manston Park Columbus Avenue

Please be extremely mindful of security and if you have any CCTV please check it for positioning and condition as frequently as possible.

As we all know, different seasons bring different crimes and issues, so as we head toward the warmer weather you should be advised of security measures. Please be careful when leaving windows and doors open, particularly front and back doors which may be left open for any length of time. Keep outbuildings, sheds and garages locked at all times and all tools and machinery safely under lock and key and out of sight.

Please be aware of rogue traders and fraudulent telephone calls, unfortunately these will probably always be a menace and you need to be vigilant and of course never disclose any personal information. Please always inform us of any suspicious activities.

My police surgeries, which if operational commitments allow, are the first Wednesday of every month. I am looking into combining all surgeries to Monkton Village Hall at 12.15 as I have only ever had one person attend any of my surgeries so given the time dedicated, it appears to make sense to reduce the 3 hours spent down to one hour per month. I shall send Ashley fresh posters reflecting this change.

I continue to monitor Manston Park for any suspicious activities and I have to say that patrolling the park and its boundaries on a bright day is a perk to my job!

Thank you all for the warm welcome I have received and I look forward to my first full year with you.

Cllr Champs advised the new landlord has left the Jolly Farmer and there is a replacement.

22/19-20

### **PUBLIC QUESTIONS & AGENDA ITEMS**

Cllr Tritton stated that the horsebox in Preston Road is being a real nuisance as it is in a very dangerous position.

Linda Samme asked who would be pulling the information together for the newsletter – Cllr Tritton said he would think about it.

Hazel asked if the bus shelter could be cleaned? This could be added to the community payback scheme.

Resident asked where the proposed traffic calming on Flete Road would be placed? Cllr Dolan advised it is currently being designed and there will be a public consultation. Linda Samme advised that when it previously occurred in the village a map was sent by KCC Highways and consultation took place.

Signed.....

Date .....

23/19-20

**DATE/TIME OF THE NEXT MEETING**

The next Parish Council Meeting will be held 10<sup>TH</sup> June 2019 at 7:00pm in the RAF Manston History Museum.

The meeting closed at approximately 20.05 pm.

MPCC DRAFT

Signed.....

Date .....